

# HOME & SCHOOL

Mill Street Elementary School

Mill Street Home and School

Parent Association and Board Meeting Agenda

Tuesday, September 5, 2017

Meeting started at 9:07 a.m. Participants: Angie Langman, Lori Torcasio, Eunice Chaney, MaryAnn Willing, Beth Wolf-Senall, Monika Bicker, Jackie Snyder, Mariya Ivanova, Janet Williamson, Cindy Smucker, Danielle Bourgeois, Daneen Van Hyning, Kelly O'Malley, Kristin Fitzgerald, Jen Weber, Audrey Brodrick, Melissa Scacco, Ornelo Campbell, Lacey Schnell, Kristin Porter, Chastity Martel, Maureen Matuszewski, Rachel Weidman, Jeff Kocourek, Amber Heath, Sarah Alaimo, Sarah Diaz, Melissa Zbiegiel, Kristie Coyle, Amy Swiatek, Carly Nguyen, Heather Queen, Anita Ganeshi, Sandra Morse, Sandy Markle, Noor Hasan, Heather Bryce, Tyra Hawkins, Asli Weil, Coyanne Inglis, Tonya Schmidt, Kate Connolly

## **Principal's Report- Mrs. Salness**

Welcome, what a great crowd! We had a great start to the year and many exciting things coming up. I am looking forward to meeting families at the Ice Cream Social on Thursday, teachers have signed up to volunteer and are excited about it. We will celebrate Mill Street by various uses of social media.

## School Improvement Plan

Looking at global data, the district identified four schools with achievement gaps. Mill Street was identified as one of those schools and will be given added support for the next three years to close this achievement gap. Literacy, math and social/emotional learning support will be given to ensure that all students are achieving. We have created a PLC room for teachers to meet two times per week to evaluate data and plan for how to help students move from one level to the next using Standards Based Reporting. My personal goals are to first bring SIP resources to teachers and ensure high impact instruction is given to meet student needs. In addition, build a culture of trust with staff and partnership with the community.

## **Secretary's Report- Kate Connolly**

Approve minutes from May 2017 meeting. D.V. made the motion to approve. K.O. made the 2<sup>nd</sup> motion. The minutes are approved.

### **Treasurer's Report- Amy Swiatek**

The account balanced as of August 31<sup>st</sup> was reported as \$35, 636.16. The general ledger for August and the profit and loss reports as of August 31<sup>st</sup> were motioned for approval by A.L. and M.B. made the second motion. The general ledger and profit and loss reports are approved.

### **Vice President's Report- Cindy Smucker**

We had over 350 volunteers last school year and volunteers are very important. If you are interested in volunteering please fill out volunteer form. Sign Up Genius will be used for coordinating volunteers.

Ice Cream Social- still needs two volunteers for Thursday.

Picture Day- volunteers very important, occurs on September 14<sup>th</sup>.

Committee Chair Meeting- training for committee chairs following the general meeting.

### **President's Report- Tonya Schmidt and Dani Bourgeois**

New Student Tours- was on August 11<sup>th</sup>, a lot of new families came. Thank you to Daneen Van Hying, Kelly O'Malley and Suzanne Moores.

New Family/Student Coffee- was on August 18<sup>th</sup>, thank you for attending. Going forward we will include incoming kindergarten and new families to Mill St. Great way to get to know new families.

### **Teacher Liaison's Report- Mrs. Lehmann and Ms. Sweeney**

Chrome books were deployed on August 31<sup>st</sup>. Performance Series testing will require students to have headphones, results will be distributed on September 20<sup>th</sup>. PTC Wizard will be sent out on September 11<sup>th</sup> for parent teacher conferences on October 5<sup>th</sup> and 6<sup>th</sup>. PTC Wizard will close on September 28<sup>th</sup>.

### **Committee Reports**

#### **Student Services**

Book Fair- Mary Ann Willing, Eunice Chaney, Sandy Markle

We received \$200 for the librarian to choose books. This year's theme will be the Wild West and will occur during fall conferences. Sandy and Amber will shadow this year and then take over next year.

Vision & Hearing- Lynne Kallstrand

Takes place on October 23<sup>rd</sup> with a make-up date of November 6<sup>th</sup>.

Red Ribbon Week- Melissa Zbiegiel, Chastity Martel, Kelly O' Malley

Will take place during the week of October 23<sup>rd</sup>

Room Parents- Coyanne Inglis

Sign Up Genius will now be used to streamline the process of volunteer sign-up. It will be sent out to parents six weeks prior to classroom parties. Committee chair will be sensitive to rotating parents and will not be only first come basis.

School Supplies- Janet Williamson, Melissa Scacco, Amy Wagner

There was a good turn out this year both with paper and online orders. Things went well and we will stay with the same company, if you have any feedback let us know. Thank you to all who volunteered.

SFCP- Kristin Fitzgerald, Lori Torcasio, Sara Haumesser, Audrey Brodrick

Inside Out Club serves grades 3-5, permission slips are out. First meeting will be in October.

Success Club is supported by NEF and was created by African American families, if you would like to be more involved please contact us.

## **Publications**

Directory- Bridget Wolf

We will be using an online APP with login, which will allow parents to connect easily. Information will come home in the backpack.

Pony Express-Asli Weil

Please submit articles by the deadline, difficult to add later. Deadline will be emailed with one reminder.

Yearbook- Angie Baldinger, Melissa Zbiegiel, Heather Queen

We are still looking for photographers. If you are at any event please send us pictures, we try to include as many students as possible.

## **School Events**

Appreciation- Daneen Van Hying, Maureen Matuszewski

We have had our first meeting and our first event will be Principal/Assistant Principal day.

Cross Town Classic-Andrea Grace, Jen Weber, Lauren Ferguson, Jen Hoeft, Tondra Hudson, Beth Senall, Janet Williamson

The Cross Town Classic will take place on Tuesday, September 26<sup>th</sup>, proceeds will go to Special Olympics of Illinois. T-Shirt orders are due by Sept 8<sup>th</sup>. Camps will be set up in the baseball field and each elementary school will have a designated area.

Fifth Grade Event-Sarah Gibson Hoag, Cindy Smucker, Kristin Fitzgerald, Ciara Love-Hodges, Sarah Dunne

To be discussed later due to time.

Hospitality- Lauren Ferguson, Heather Wolf, Jessica Smith Kelly, Susan Czochara

The Back to School lunch went well, we wish teachers a good year. Lunch will be provided to teachers during student conferences in October.

Ice Cream Social-Anne Scharm, Heather Queen

If you are volunteering on Thursday, please bring ice cream scooper and a case of water, it is a fun event and weather looks good.

International Night- Heather Bryce, Tyra Hawkins

Coming in 2018, please consider volunteering.

Mill Street Night Out- Carly Nguyen

First event will be October 11<sup>th</sup> at Portillo's, another one scheduled for November.

Movie Night- Amy Rossi

Discuss later due to time.

Mustang Stampede-Sara Haumesser, Amy Rossi

Discuss later due to time.

### **Student Enrichment**

Junior Great Books- Julie Hofmann

We are looking at the program and may make some changes.

LC (Learning Commons)- Kelly O'Malley

If you are interested in volunteering please add your name to the sign-up sheet. Volunteers help students find books, check students out and re-shelve books.

Mini Courses- Deborah Provenzano, Sara Haumesser, Brittney Dougherty

We are making minor changes and still in discussion. More information will be given later.

Science Club- Sarah Gibson Hoag, Carrie Hess, Kelli Nothacker

Meetings will start in October and will take place the third week of every month. Open to grades 3-5 and will mimic next generation science standards.

Watch Dogs- Mark Coyle

Currently reevaluating the role and purpose.

### **Fundraising**

Fun Fair- Sarah Alaimo, Cindy Schulz, Angie Langman, Sandy Morse, Sara Bonert

Will take place on November 11<sup>th</sup> and will have a carnival theme.

Box Tops/Labels for Education-Monika Bicker

Collection will be taken October 16-20<sup>th</sup>, flyers will go home.

Fall Fundraiser- Kristie Coyle, Sarah Dunne

Orders due September 18<sup>th</sup> and pick up will be on November 8<sup>th</sup>. Students with an order will be entered into a raffle. 40-50% profit goes to fund Home & School programs, hoping to increase family participation.

Mustang Gift Cards/Teacher Allowances- Monika Bicker, Michelle Neumann

Flyers will be re-designed to be clearer and sale will begin before December.

Spirit Wear- Audrey Brodrick, Kathy Sopkovich

Orders due September 8<sup>th</sup>, paper and online ordering available. Looking to hold a spring sale.

Spring Plant Sale- Carrie Hess, Sarah Gibson Hoag

Please consider volunteering, it is a fun day! Takes place before Mother's Day.

Adjourn 10:12 a.m.

Submitted: Kate Connolly